

## **Basic Mandatory Checklist for All Facilities, Regardless of Number of Occupants or Use**

- Minimum 1 each 2A10BC Fire extinguisher for every 3000sf not to exceed 75' travel distance and a minimum of one for every level **(IFC 2012 Chapter 10)**
- Emergency phone numbers must be posted in an easily accessible location **(IFC 2012 Chapter 4)**
- Emergency plan must be available for view **(IFC 2012 Chapter 4)**
- Evacuation plans must be posted at bedrooms and common areas **(Health Dept. Policy)**
- Bars on windows must be able to be unlocked from inside with single action movement **(IFC Chapter 10)**
- Gas water heaters must be dual strapped **(International Mechanical Code)**
- Fire Drill log must be kept current **(IFC 2012 Chapter 4)**
- Carbon monoxide detectors must be installed in homes with gas service and/or an attached garage **(IFC 2012 Chapter 10)**
- No storage within 18" of the ceiling of a sprinkled building and 24" of ceilings of non-sprinkled buildings **(IFC 2012 Chapter 3)**
- Clearance between ignition sources such as luminaires, heaters, flame-producing devices and combustible material, shall be maintained in an approved manner. Storage of combustible materials shall be separated from heaters or heating devices by distance or shielding so that ignition cannot occur **(IFC 2012 chapter 5)**
- Combustible materials shall not be stored in exits or enclosures for stairways and ramps
- New and existing buildings shall have approved address numbers plainly visible from the street or road. The local authority shall determine compliance. **(IFC 2012 Chapter 5)**
- A working space of not less than 30 inches in width, 36 inches in depth and 78 inches in height shall be provided in front of electrical service equipment **(IFC 2012 Chapter 7)**
- Extension cords and flexible cords shall not be a substitute for permanent wiring **( IFC 2012 chapter 5)**
- Open junction boxes and open-wiring splices shall be prohibited. Approved covers shall be provided for all switch and electrical outlet boxes **(IFC 2012 chapter 5)**
- Electrical appliances shall be listed and approved **(IFC 2012 chapter 5)**
- Exits shall be continuously maintained free from obstructions **(IFC 2012 chapter 10)**